



Noroff
University
College

GUIDELINES FOR § 4-5



Guidelines for plagiarism and cheating on exams § 4-5 in Noroff University College regulation

Plagiarism and cheating on exams

Many students are unsure of the rules that apply to exams/assessments, and do not know that this can have major consequences for the individual student.

What happens if you are caught cheating?

Noroff takes cheating seriously. If you cheat, it can lead to:

- your exam/assessment can be cancelled/annulled
- you can be excluded from the university college for up to two semesters
- you lose the right to sit exams at all Norwegian universities and colleges during the exclusion period

This is considered cheating (the list is not exhaustive)

- to have illegal aids available during the exam/assessment period
- to present work others have done, as your own
- to fabricate sources
- to cite or otherwise use sources in written work without sufficient source references (plagiarism)
- to quote or otherwise use your own previous exam/assessment work without sufficient source references (self-plagiarism)
- to not clearly mark reproduction of text from others as quotes
- to have gained access to the exam by having cheated on an examination and the like which are conditions for taking the examination, or by having received approval on the wrong basis for participation in compulsory activities
- illegal collaboration between exam candidates or groups

What is plagiarism?

If you fail to state sources of text taken from literature, articles, or the internet, or in the reappropriation/adaption of audio-visual artefacts/works, in both a written exam and a compulsory assignment, you are committing plagiarism. Plagiarism is considered cheating.

You must refer to sources both by direct quotation and when re-writing the text in your own words (paraphrasing).

Read **“Proper use of source use at Noroff University College”**

Link to [Source compass](#)

What is illegal cooperation?

If you send your own answer to a fellow student, to contribute to the fellow students' answer, this will be considered complicity in cheating and may result in exclusion for up to two semesters.

It is allowed to discuss and collaborate in the exam preparations. But when you are given an individual exam/assessment, then you are alone and must do everything yourself, unless it is specified as a group assessment. Cooperation during the written exam/assessment is considered cheating. If you are unsure of what applies to your exam, contact the course leader.

What are illegal aids?

As a student, you have a responsibility to familiarize yourself with which aids are allowed during the exam, and that the use of illegal aids can result in exclusion. Remember to read the exam information carefully, and if you are still unsure, contact your course leader.

Read **“Guideline for handling cases of cheating and suspicion of cheating at Noroff University College.**

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1	Camilla Hannaas (Sr. Advisor)	Rector		11.10.2021
1.1	Hjørdis Gudmundsen (Advisor)	Anita Karlsen (Head of administration)		04.07.2023